

## Mayor's Office

**FY2016 Budget Presentation** 

Budget & Fiscal Affairs Committee



# Mayor's Office Functions – General Fund (in millions)

#### Mayor's Office

\$8.124<sup>1</sup> FTEs 51.6

Executive Office	Agenda Office
\$2.653 FTEs 18.6	\$0.398 FTEs 2.9
<ul> <li>Develop and coordinate all</li> </ul>	<ul> <li>Assist and process citywide</li> </ul>

Develop and coordinate all process citywide
 City policies contracts, awards
 Direct and monitor all City ordinances

Publish and

City Council

agendas and

meetings

manage weekly

- services

  Manage the
  City's fiscal
  policy
- Manage Mayor's personal staff

### Chief Development Office

\$1.562 FTEs 12.5

- Oversee tax abatement creation and recapture
- Manage economic growth incentives
- Manage industrial districts assessment and collections program
- Oversee TIRZ program

#### Inter Governmental Relations

\$0.469 FTEs 3.9

- Provide counsel and advocate the City's policies at local, state, and federal levels
- Develop strategic initiatives to strengthen regional cooperation

#### Communications

\$0.935 FTEs 8.8

- Direct policy development and messaging strategy
- Manage all aspects of Mayor's Office communications

#### **Veterans' Affairs**

\$0.258 FTEs 2.9

- Provide central coordination and support for military Veterans service organization within the City
- Assist Veterans with information on health and education benefits, housing, employment and other critical needs

**Cultural Affairs** 

\$.208 FTFs 2.0

- Manage Houston Arts Alliance Contract (HOT Tax Source) and Civic Arts Program
- Work to enhance the City's physical environment and creative arts sectors resulting in an augmented quality of life

<sup>&</sup>lt;sup>1</sup> Includes funding for the Mayor's Office of Special Events transfer of \$1.641M.



# Mayor's Office Functions – Other Funds (in millions)

\$7.850 FTEs 40.0

Cable Television Special Funds 2401/2428

> \$4.918 FTEs 19.0

- Provide information concerning municipal and related government and community services.
- Communicate to the public emergency information as directed by the Mayor's Office.

Houston Civic Events Special Fund 2429

> \$2.932 FTEs 21.0

- Manage and oversee the City of Houston Civic Celebration programs
- Enhance the image and highlight the diverse cultures in the Houston area
- Facilitates activities designed to promote business travel and hotel occupancy, and maintain protocol services in the City.



# Budget Summary – All Funds (in millions)

Fund	Revenue FY15 Budget	Revenue FY16 Proposed	+/- \$/%	Expenditure FY15 Budget	Expenditure FY16 Proposed	+/- \$/%	Fund Balance FY15 Budget <sup>2</sup>	Fund Balance FY16 Prop. <sup>2</sup>
Mayor's Office 1000	\$15.000	\$18.235	\$3.235/ 21.57%	\$8.069	\$8.124	\$.055/ 0.68%	0.000	0.000
Cable Television 2401	0.179	0.181	\$0.002/ 1.12%	0.047	0.050	\$0.003/ 6.38%	0.155	0.282
State Cable TV Franchise Fee 2428	4.075	4.599	\$0.524/ 12.86%	4.659	4.868	\$ 0.209/ 4.49%	(0.070)	0.087
Houston Civic Events 2429	2.286	2.932	\$0.646/ 28.26%	2.286	2.932	\$0.646/ 28.26%	0.000	0.000
Total	\$21.540	\$25.947	\$4.407/ 20.46%	\$15.061	\$15.974	\$0.913/ 6.06%	\$.085	\$.369

<sup>&</sup>lt;sup>2</sup> Beginning Fund balances displayed. Beginning fund balance for FY15 is ending FY14 fund balance as reported in FY14 CAFR. FY16 Beginning Fund Balance is from FY15 estimate, final figure will be reported when FY15 CAFR complete in November, 2015.



# Total Revenues By Fund (in millions)

Fund Name/ Number	FY14 Actual	FY15 Budget	FY15 Estimate	FY16 Budget	+ <b>/ -</b> \$ <b>/</b> % FY16 Bud./FY15 Est.
Mayor's Office 1000	\$16.879	\$15.000	\$16.004	\$18.235	\$2.231/ 13.94%
Cable Television 2401	0.146	0.179	0.176	0.181	\$0.005/ 2.84%
State Cable TV Franchise Fee 2428	4.143	4.075	4.500	4.599	\$0.099/ 2.20%
Houston Civic Events 2429	0.000	2.286	2.286	2.932	\$0.646/ 28.26%
Total	\$21.168	\$21.540	\$22.966	\$25.947	\$2.981/ 12.98%



### FY2016 - Revenue Highlights

### General Fund:

 Mayor's Office increased revenues by \$2.23M mainly due to a new Valero contract. Valero has been annexed into the Industrial District and the City of Houston will collect payment in lieu of taxes, as approved by City Council.

### Special Revenue Fund:

 Houston Civic Events increased revenues by \$646K mainly due to the inclusion of the Trade & Intl Affairs cost center, as approved by City Council.



## Total Expenditures by Fund

Fund	Expenditure FY14 Actual	Expenditure FY15 Budget	Expenditure FY15 Estimate	Expenditure FY16 Proposed	+/- \$/% FY15 vs FY16 <sup>3</sup>	FTEs FY15 Budget	FTEs FY16 Prop.
General Fund 1000	\$7.073	\$8.069	\$8.069	\$8.124	\$0.055/ 0.68%	48.9	51.6
Cable Television 2401	1.209	0.047	0.047	0.050	\$0.003/ 6.38%	0.0	0.0
State Cable TV Franchise Fee 2428	5.377	4.659	4.659	4.868	\$0.209/ 4.49%	17.0	19.0
Houston Civic Events 2429	0.000	2.286	2.286	2.932	\$0.646/ 28.26%	15.7	21.0
Total	\$13.659	\$15.061	\$15.061	\$15.974	\$0.913/ 6.06%	81.6	91.6

<sup>&</sup>lt;sup>3</sup> FY15 Budget vs. FY16 Proposed Budget expenditures



# FY2016 - Expenditure Highlights

### General Fund:

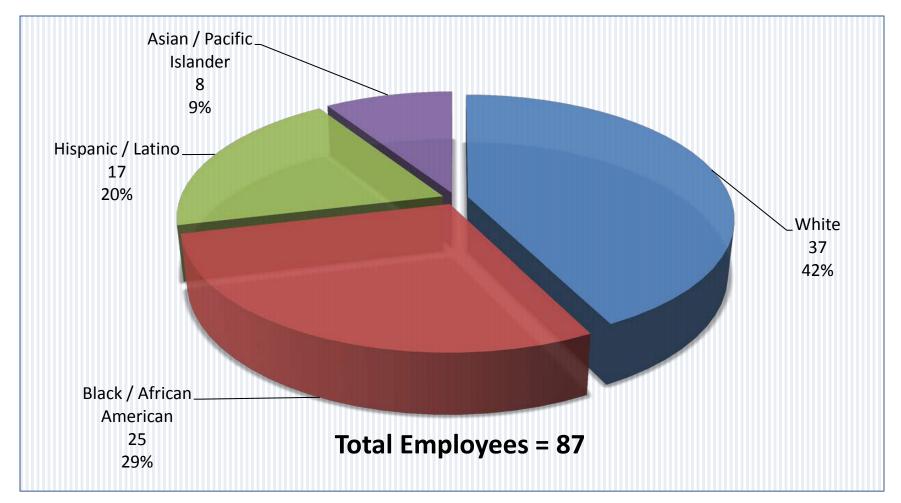
Mayor's Office expenditures increased by a net of \$55K.
 Key factors include: the inclusion of the Chief Compliance Office, the reduction of the Legislative Session, and the reduction of Cultural Plan expenses.

### • Special Revenue Fund:

 Houston Civic Events increased expenditures by a net of \$646K, mainly attributable to the inclusion of the Trade & International Affairs Office.



## Appendix A Mayor's Office Demographics





# Appendix B Race & Gender Distribution

